

# Regular Donation Form

## by Standing Order

I would like to make a regular donation of £\_\_\_\_\_ (amount in words) to WEST BERKSHIRE CITIZENS ADVICE BUREAU (Charity Registration number 1115036 ).

Monthly

Quarterly

Annually

Payment will start on \_\_\_\_\_ and continue on the same day of every month unless otherwise notified.

Title:	Name:	Surname:
Address:		
		Postcode:
Tel:		Email:

### Bank/Building Society Details

To:	Bank /Building Society
Branch Address:	
Post Code:	
Account Name:	
Account Number:	
Sort Code:	

**If you are a UK taxpayer, you can boost your donation by 25p for every £1 you donate with Gift Aid** (please read and confirm by ticking the box below)

I am a UK taxpayer. Please treat all donations I make or have made to Citizens Advice West Berkshire for the past 4 years as Gift Aid donations until further notice. I understand that if I pay less Income Tax and/or Capital Gains tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference. Please tick this box to confirm

Please let us know if you want to cancel this declaration, change your home address or no longer pay sufficient tax.

Under the terms of the Data Protection Act, Citizens Advice West Berkshire will retain your name and address for administrative purposes. If you would like to be informed of our work and fundraising and other activities, please tick this box to be added to our 'Friends' mailing list

### Please send your completed form to

Citizens Advice West Berkshire, 2nd Floor, Broadway House, 4-8 The Broadway, Northbrook Street, Newbury, RG14 1BA, or email it to [enquiry@cawberks.org.uk](mailto:enquiry@cawberks.org.uk)

Instructions for the Bank/Building Society: Please debit the account above for monthly/quarterly/annual donations as instructed. Please credit to Barclays Banks, 23-26 Parkway, Newbury RG14 1AY, Sort Code: 205914, Account Number 30228605.